

**IDAHO BARBER AND COSMETOLOGY SERVICES LICENSING BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 12/6/2021**

**BOARD MEMBERS PRESENT:** Debra J Thompson - Chair  
Merrilyn Cleland  
Geneal Thompson  
Thomas E Grimsman  
Wendy S Rucker  
Brian Porter  
Lindy High

**DIVISION STAFF:** Anne Lawler, Occupational Licenses Bureau Chief  
Kent Absec, Licensing Program Manager  
John Price, Investigative Unit Manager  
Jennifer Strout, Board Inspector  
Nicholas Crema, General Counsel  
Eric Nelson, Board Prosecutor  
  
Cesley Metcalfe, Licensing Team Lead  
Allegra Earl, Licensing Specialist  
Bonnie Dodson, Board Support Specialist  
Christian Runnalls, Board Support Specialist

**OTHERS PRESENT:** Lance Giles and Barb DeHaan, Northwest Career  
Colleges  
Lou Starita, Paul Mitchell the School Boise, Nampa  
and Twin Falls  
Lindsey Yearsley and Jamie Newbold, Paul  
Mitchell the School Rexburg  
Tina Langdon, Aveda Institute Twin Falls  
Carla Dunthorne, Vogue Beauty School  
Ryan Evans, Evan's Hairstyling College  
Margarita Castellanos, The Salon Professionals  
Academy  
Bailey Dye, Mandi Martinez, Paula

The meeting was called to order at 8:00 AM MST by Debra J Thompson.

**APPROVAL OF MINUTES**

Ms. G Thompson made a motion to approve the amended minutes of 10/18/2021. It was seconded by Mr. Grimsman. Motion carried.

## **INTRODUCTIONS**

Ms. Lawler introduced Bonnie Dodson and Christian Runnalls as the new Board Support Specialists, Mr. John Price as the Investigative Unit Manager, and Jennifer Strout as a new inspector.

## **BOARD BUSINESS**

### **DISCUSSION OF TEMPORARY LICENSES**

The Board reviewed temporary license requirements for surrounding states. The Board requested additional information on how other states track temporary licensees and how those states ensure that temporary license holders are working in a licensed salon.

### **DISCUSSION ON REMOTE TESTING**

Ms. Earl stated that the Board will be receiving a proposal soon from ProV regarding its testing programs.

Ms. Earl also said that she would be emailing the school located in Eastern Idaho to request information regarding graduation dates for students. She said that Prometric may have a testing facility that can be used to administer exams for those students. Ms. Earl further said that Prometric is offering a written skills test in addition to hands on practical exam and would be sending additional information to the Board.

## **COMPLAINT MEMORANDUM**

Mr. Price gave the investigative report, which is linked above.

## **DISCIPLINE**

Mr. Price presented Settlement Orders in case numbers: BCB-2022-19/20; BCB-2022-30/31; BCB-2022-32/33; BCB-2022-61; BCB-2022-63; BCB-2022-65/67; BCB-2022-69/70; BCB-2022-71; BCB-2022-72; BCB-2022-73; BCB-2022-81/82; BCB-2022-83/84; BCB-2022-85; BCB-2022-92/93; and BCB-2022-107/108. Ms. Cleland made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Grimsman. Motion carried.

## **FOR BOARD DETERMINATION**

Ms. Cleland made a motion to approve the Division's recommendation and authorize closure in case numbers I-BCB-2022-3; I-BCB-2022-69; I-BCB-2022-72; and I-BCB-2022-75. It was seconded by Ms. Rucker. Motion carried.

Ms. Cleland made a motion to approve the Division's recommendation and authorize closure with a warning letter in case numbers I-BCB-2020-28 and I-BCB-2022-77. It was seconded by Ms. Rucker. Motion carried.

## **EXECUTIVE SESSION**

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. G Thompson. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Ms. G Thompson, aye; Mr. Porter, aye; Ms. High, aye; and Ms. Rucker, aye. Motion carried.

Ms. Cleland made a motion to come out of executive session. It was seconded by Ms. Rucker. Motion carried.

## **APPLICATIONS**

Ms. Cleland made a motion to approve the following pending receipt of additional information:

901027119  
901027119

It was seconded by Ms. G Thompson. Motion carried.

Ms. Cleland made a motion to approve the following pending receipt of additional information:

901121957

It was seconded by Mr. Grimsman. Motion carried.

Ms. Lawler said that in 2023 the Board would be working on its rules for Zero Based Regulation (ZBR) to present to the Legislature in 2024 and give an overview of the timeline. Ms. D Thompson asked if the Board could start reviewing its rules before 2023 and asked that Rules Brainstorming be added to the Board's agenda.

Mr. Porter asked that Fees and Felonies be added to the Board's next agenda for discussion with Legal counsel.

## **EXECUTIVE SESSION**

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Grimsman. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Ms. G Thompson, aye; Mr. Porter, aye; and Ms. High, aye. Motion carried.

Mr. Grimsman made a motion to come out of executive session. It was seconded by Ms. Cleland. Motion carried.

**NEXT MEETING** was scheduled for February 7, 2022, at 8:30 AM MST.

## **ADJOURNMENT**

Mr. Grimsman made a motion to adjourn the meeting at 9:42 AM MST. It was seconded by Mr. Porter. Motion carried.